Virginia Apprenticeship Alumni Association (VAAA)

Business Meeting Minutes

February 10, 2015

The VAAA meeting convened at 3:00 p.m. via conference call.

Present at the meeting: Norris Williams, Ray Davenport, Gerald Simpson, Jim Hughes, Tim Gardner, Bev Donati, Ray Louth and Delores Ferrell.

President Norris Williams welcomed all.

**Approval of Minutes:**

Minutes from the June 3, 2014 and December 20, 2014 business meetings reviewed and on proper motion and second the minutes were approved unanimously.

**Treasurer’s Report:**

Jim Hughes provided a copy of the current Treasurer’s Report dated 12/11/2014 – 02/10/2015 showing a beginning balance of $17,755.21, one check written in the amount of $154.00, no deposits during the period and showing an ending balance of $17,601.21. On proper motion and second the report was passed unanimously.

**Old Business:**

Norris Williams mentioned the discussion from the last meeting regarding VAAA’s support for SkillsUSA. Brad Beazley was unable to attend the meeting and has information on the upcoming event. Mr. Williams will contact Mr. Beazley and information will be sent out to the members for discussion at the next meeting.

**New Business:**

Jim Hughes did some research into the Bylaws and was reviewed by Norris Williams. The Board of Directors can elect new officers at any time. There are three required officers – President, Secretary and Treasurer. Elected officers serve a term of two years.

Jim Hughes will be retiring and a new Treasurer needs to be elected. Mr. Hughes nominated Tim Gardner to take over as Treasurer. Mr. Gardner was elected unanimously.

Norris Williams mentioned his upcoming retirement and finding a replacement as President. Mr. Williams will talk with Tommy Bell, who is currently the Vice President, to see if he is interested in the position. There will be further discussion regarding the President position at the next meeting.

Jim Hughes nominated Gary Duff to continue as Secretary. He was reelected unanimously.

An audit needs to be conducted on the Treasurer’s records before being passed over to the new Treasurer. Bev Donati, Darold Kemp and Gerald Simpson will conduct the audit. Jim Hughes will coordinate a March meeting for the audit.

Membership Drive 2015 – Jim Hughes recommended using the same system as last year which involved sending out emails and some invites by U.S. mail. The mail out will occur in early March in order to have all dues in by April 30th, as the new year begins May 1st.

Jim Hughes suggested reaching out to charter members who have not been active for a couple of years and encourage them to rejoin.

Scholarships 2015 – After some discussion and on proper motion and second and passed unanimously, it was decided that there will be two alumni continuing education scholarships and two CTE scholarships awarded in 2015. Candidates must be active members of the VAAA. Bev Donati recommended that the CTE recipients also receive a plaque to be displayed in their classroom giving more exposure to the VAAA.

Norris Williams reported for Gary Duff that this year’s golf tournament will be held on September 24, 2015.

**Other Business/Announcements:**

Ray Davenport announced Senate Bill 1024 and House Bill 1822 which transfers the duty of apprenticeship related instruction from VCCS to the Virginia Department of Labor and Industry has passed and sent to the Committee on Education, from there it will go to the Governor for signature.

Gerald Simpson stated he is willing to assist Gary Duff with the 2015 Golf Tournament.

Norris Williams thanked Jim Hughes for all that he has done for the VAAA and apprenticeship.

All in attendance agreed that holding the meeting by teleconference worked well.

Meeting adjourned 3:36 p.m.

Respectfully submitted,

Delores Ferrell

For

Gary Duff,

VAAA Secretary